

Using This Collection

Welcome to the online documentation collection for Avid Xpress® DV. You can view this CD-ROM from either a PC or a Mac OS® X system. For more information, click the following items:

- [Important Setup Information](#)
- [Using the Adobe Acrobat Reader Interface](#)
- [Searching for Words and Topics](#)
- [Playing Movies](#)
- [Description of Books and Help Systems](#)
- [About the Avid Xpress DV Tour](#)
- [Using Help](#)
- [Symbols and Conventions](#)
- [If You Need Help](#)
- [If You Have Documentation Comments](#)
- [How to Order Documentation](#)
- [Copyright and Disclaimer](#)

Important Setup Information

To keep the Main menu open while you read the online books, you need to set a preference in the Adobe® Acrobat® Reader® interface.

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To set the preference:

1. Choose Preferences from the Edit menu (Windows) or the Acrobat Reader menu (Macintosh).

The Preferences dialog box appears.

2. Choose Options, and then in the Miscellaneous area deselect the “Open Cross-Document Links In Same Window” option.
3. Click OK.

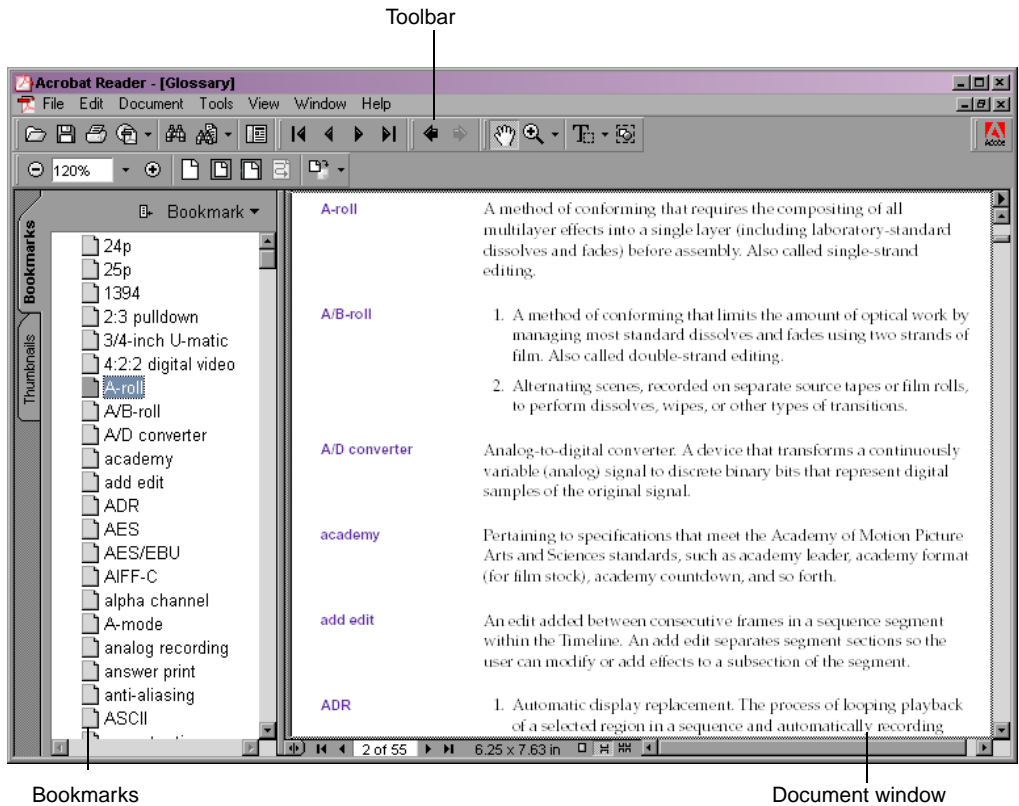
You only have to do this once. Adobe Acrobat uses this setting every time you start the application.

Using the Adobe Acrobat Reader Interface

In Adobe Acrobat, you can navigate through your document and change the viewing magnification.

Navigating Through Your Document

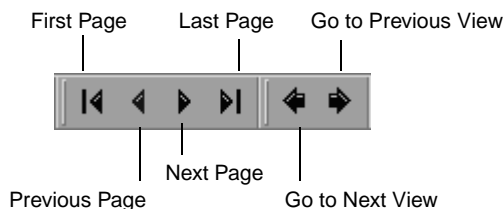
The following illustration shows an example of the toolbars and windows you see when you open an online document.



Click items in the Bookmark list to begin navigating through the document. **Colored text** represents links to other topics or other documents. Click the colored words to jump to the topic. The Contents and the Index contain links to the various portions of the book. You will also find links throughout the documents.

Using This Collection

The following illustration shows the navigational buttons in the toolbar.



Click the appropriate buttons in the toolbar to go to the first page, last page, previous page, or next page.

The Go to Previous View and Go to Next View buttons are useful when you are following links through a document. The Go to Previous View button takes you back to the page you were reading before you followed a link.

If you are moving forward and backward, the Go to Next View button allows you to reverse direction and return, one view at a time, to the view where you were before you used the Go to Previous View button.

You also can use the Page Up and Page Down keys on your keyboard to navigate from page to page.



Use the Zoom tool in the toolbar to zoom in on graphics. To decrease the magnification, click the Zoom tool while pressing and holding the Ctrl key (Windows) or the Option key (Macintosh), and click the document page.



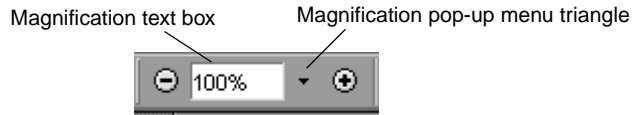
Click the Hand tool in the toolbar when you want to page through a document. The Hand tool is also useful when you zoom in on a graphic and want to move the display.

Changing the Magnification

The default magnification for the online books is 100%. This works well on 20-inch monitors. To zoom in on some graphics, you can use a larger magnification; for example, 120%.

To change the magnification, do one of the following:

- ▶ Click the triangle next to the magnification text box in the toolbar, and then select a preset magnification level from the magnification pop-up menu.



- ▶ Click the magnification text box, type a new magnification level, and then press Enter (Windows) or Return (Macintosh).

Searching for Words and Topics

Adobe Acrobat has two search mechanisms:

- The Find tool works in any document. No setup is required.
- The cross-document index search allows you to search for a word or phrase across the entire online book collection. To use this feature, you need to identify the online book collection index for your Adobe Acrobat application. For more information, see [Identifying the Index for the Acrobat Application](#).

Searching Within a Single Document

Use the Find tool to search for words or phrases within a single open document. The Find tool locates words by reading every word on every page within the document.

To use the Find tool:

1. Do one of the following:



- ▶ Click the Find icon in the toolbar.
- ▶ Choose Find from the Edit menu.
- ▶ Press Ctrl+F (Windows) or ⌘+F (Macintosh).

The Find dialog box appears.

Using This Collection

2. Enter a word or phrase in the Find What text box and click Find.
The first occurrence of the word is highlighted.
3. To find the next occurrence of the word or phrase, do one of the following:
 - ▶ Press F3 (Windows) or ⌘+G (Macintosh).
 - ▶ Open the Find dialog box and click Find Again.

Searching the Entire Collection



The cross-book search described here might not work on Mac OS X at this time.

The Search command allows you to search for a word or topic throughout the entire online book collection.

The Adobe Acrobat Search plug-in must be installed before you can use the Search command to search indexes. The Search plug-in is included as part of the installation application supplied on the Online Publications CD-ROM.

You must perform two steps the first time you search the entire collection:

1. Identify the index on the CD-ROM. You only need to do this once.
For more information, see [Identifying the Index for the Acrobat Application](#).
2. Use the Search tool.
For more information, see [Using the Search Feature](#).

Identifying the Index for the Acrobat Application

Before you can use the index, you must identify it for your Adobe Acrobat application.

To identify the index:

1. Choose Search from the Edit menu, and then choose Select Indexes.
The Index Selection dialog box appears.

2. Select Add.

The Add Index dialog box appears.

3. Locate this CD-ROM by going to the My Computer level of the folder hierarchy.
4. Double-click the Docs folder and then double-click the Books folder.
5. Select the index.pdx file and click Open.

Acrobat adds the Avid Xpress DV index to your index list. Now you can search the index as described in [Using the Search Feature](#).

Using the Search Feature

To search the entire online book collection, do one of the following:



- ▶ Click the Search icon in the toolbar at the top of the document window.
- ▶ Choose Search from the Edit menu, and then choose Query.

Follow the prompts, and type the word or phrase for which you want to search.

For more information, see the *Adobe Acrobat Reader Guide*.

Playing Movies

The *Avid Xpress DV Effects Guide* contains many links to movies that illustrate effects and effects editing. Movies are linked from pictures that are outlined in blue.

To play movies, you must have Apple® QuickTime® 4.0 or later installed in your system. You can download QuickTime from the Apple Web site:

www.apple.com/quicktime/download

To play a movie:

1. Move the Hand icon over a picture outlined in blue. The Hand changes to the Movie icon.
2. Click anywhere within the outlined area. The QuickTime Movie Player opens and the movie plays automatically.

You can use the controls to stop, start, or step through the movie. Pressing the space bar also pauses and plays the movie.

To close the QuickTime Movie Player, do one of the following:

- ▶ Let the movie run to completion. The QuickTime Movie Player closes automatically when the movie ends.
- ▶ Press the Escape key.

Description of Books and Help Systems

The Avid Xpress DV online collection includes the following books:

- *Avid Xpress DV Getting Started Guide*

This guide contains a step-by-step tutorial on how to use the major features of your Avid Xpress DV system, from creating a project to recording a sequence to tape. The beginning of each chapter provides background information with a lead into the tutorial steps.

- *Avid Xpress DV User's Guide*

This comprehensive guide describes how to use Avid Xpress DV and covers the following general topics:

- How to record source material
- How to organize and edit the recorded material
- How to generate output in several forms, such as previews, digital cuts to tape, or EDLs (edit decision lists)

- *Avid Xpress DV User's Guide Supplement*

This supplement provides additional information about AudioSuite™ plug-ins, file format specifications, and log specifications.

- *Avid Xpress DV Effects Guide*

This guide describes techniques for incorporating digital video effects, titles, third-party effect filters, mattes, keys, paint effects, and layering options. It includes movies that illustrate effects and effects editing techniques.

- *Avid Color Correction User's Guide*

This guide provides complete information on the Avid color correction features, a comprehensive set of tools for correcting and adjusting colors.

- *Glossary*

The Glossary is a comprehensive list of industry terms and definitions.

- *Avid IllusionFX Pack Plug-Ins*

The IllusionFX™ Pack contains a set of AVX™ plug-in effects. This guide describes how to use the effects.

- *Avid EDL Manager User's Guide*

This guide describes how to install and use the EDL Manager, an application that allows you to generate EDLs (edit decision lists) from sequences exported from any Avid video-based editing product. This guide also describes how to prepare for the online suite.

- *Avid FilmScribe User's Guide*

This guide describes how to use Avid's FilmScribe™ product to create cut lists and change lists, and how to include customized information and movie frame thumbnails (small pictures that represent clips) of sequences in lists.

Online Help Files

The online collection contains the Help systems for several Avid applications. The Help systems include the same information as the Help systems that are shipped with the corresponding application.



For more information about using the Help systems included on this CD-ROM, see [Using Help](#).

Using This Collection

The online collection includes the following Help systems:

- **Avid Xpress DV Help**
This Help system includes complete information for using the product, including how to apply and edit effects and how to use the Color Correction tool. It includes the same information as the Help system that is shipped with the Avid Xpress DV application.
- **Avid EDL Manager Help**
This Help system contains the same information as the *Avid EDL Manager User's Guide*.
- **Avid FilmScribe Help**
This Help system contains the same information as the *Avid FilmScribe User's Guide*.

About the Avid Xpress DV Tour

The *Avid Xpress DV Tour* is an interactive multimedia presentation that provides an introduction to the main features of Avid Xpress DV. Avid recommends the tour as an ideal starting point for new users of Avid Xpress DV. After viewing the tour, you can continue learning by completing the tutorial that is incorporated in the *Avid Xpress DV Getting Started Guide*.

Playing the Tour

The *Avid Xpress DV Tour* is a resource-intensive multimedia application. Avid recommends that you quit any other applications on your computer before running the tour.

To play the *Avid Xpress DV Tour*, do one of the following:

- ▶ From the *Avid Xpress DV Online Publications* CD-ROM Main menu, click Avid Xpress DV Tour.
- ▶ Double-click *TourHome.htm* on the *Avid Xpress DV Online Publications* CD-ROM. You can find further information about the tour in the *TourHome.htm* file.

Using Help

The Help systems on this CD-ROM contain the same information as the Help systems installed with your Avid system. You can copy the Help files onto another computer to view and study.

The Help files stored on this CD-ROM are in a self-extracting compressed format:

- (Windows) .exe file
- (Macintosh) .sea file



You need at least 22 MB of free disk space (lesser amounts for Avid EDL Manager Help or Avid FilmScribe Help) on another computer to copy the Help onto it.

Installing Help on Another Computer (Windows)

To install the compressed Help files from this CD-ROM onto another computer:

1. Double-click the Docs folder on this CD-ROM.
2. Double-click the Help folder, and then open the For_PC folder.
3. Copy the file with the .exe file name extension, as described in [Table 1](#), to another computer.
4. Double-click the .exe file.

The Help system expands into a folder as named in [Table 1](#), inside another folder by the same name.

Table 1 Compressed Windows Help Files

Application Name	File Name	Folder
Avid Xpress DV	XpressDV.exe	XpressDV
EDL Manager	EDLMgr.exe	EDLMgr
FilmScribe	FilmScrb.exe	FilmScrb

Installing Help on Another Computer (Macintosh)

To install the Help from this CD-ROM onto another computer:

1. Double-click the Docs folder on this CD-ROM.
2. Double-click the Help folder, and then open the For_Mac folder.
3. Copy the file with the .sea file name extension, as described in [Table 2](#), to another computer.
4. Double-click the .sea file, and then click Continue.

A dialog box appears.

5. Click Save.

The Help system expands into a folder as named in [Table 2](#), which contains the Help files.

Table 2 Compressed Macintosh Help Files

Application Name	File Name	Folder
Avid Xpress DV	XpressDV.sea	XpressDV
EDL Manager	EDLMgr.sea	EDLMgr
FilmScribe	FilmScrb.sea	FilmScrb

6. Click Quit.

Choosing a Help Browser

Avid uses HTML-based Help systems, and recommends that you use Internet Explorer Version 5.0 or later as your Help browser.

Avid Help systems do not run in versions of Netscape® earlier than Netscape 6. The Help system runs in Netscape 6, but formatting is inconsistent and some navigation controls do not work.

Opening Help

To open Help:

1. Follow the procedure in [Installing Help on Another Computer \(Windows\)](#) or [Installing Help on Another Computer \(Macintosh\)](#) to install the Help on another computer.
2. Double-click the application help folder.
3. (Windows only) Double-click the folder inside it by the same name.
4. Type the name of your main Help file, as listed in [Table 3](#).

Table 3 **Main Help File Names**

Application Name	Main Help File Name
Avid Xpress DV	XpressDV.htm
EDL Manager	EDLMgr.htm
FilmScribe	FilmScrb.htm

The system navigates to the main Help file.

5. Double-click the main Help file.

The Help system opens in your default browser.



If Netscape is your default browser, you can open the Internet Explorer application first, and then drag the Help file into the Internet Explorer window. See [Choosing a Help Browser](#).

Getting Help for Help

To find out how to use your Help system:

- ▶ Click the Using Help button in the Help browser.

Symbols and Conventions

These online manuals use the following special symbols and conventions:

[Colored text](#) represents links to other topics in a document or to other online documents. Click the links to jump to the topics.

Unless noted otherwise, the material in these documents applies to the Windows® XP and Mac OS X operating systems. When the text applies to a specific operating system, it is marked as follows:

- (Windows) or (Windows only) means the information applies to the Windows XP operating system.
- (Macintosh) or (Macintosh only) means the information applies to Mac OS X.



Some books on the CD-ROM were not updated for this release. Those books refer to the Windows NT® operating system, but the information is valid for Windows 2000 and Windows XP as well.

The majority of screen shots in these documents were captured on a Windows XP system, but the information applies to both Windows XP and Mac OS X systems. Where differences exist, both Windows XP and Mac OS X screen shots are shown.

The Avid Xpress DV documentation uses the following special symbols and conventions:

1. Numbered lists, when the order of the items is important.
 - a. Alphabetical lists, when the order of secondary items is important.
- Bulleted lists, when the order of the items is unimportant.
 - Indented dashed lists, when the order of secondary items is unimportant.
- ▶ One arrow indicates a single-step procedure. Multiple arrows in a list indicate that you perform one of the actions listed.

Courier Bold font identifies text that you type.

The ⌘ symbol refers to the Apple or Command key. Press and hold the Command key and another key to perform a keyboard shortcut.

Look here in the margin for tips.

In the margin, you will find tips that help you perform tasks more easily and efficiently.



A note provides important related information, reminders, recommendations, and strong suggestions.



A caution means that a specific action you take could cause harm to your computer or cause you to lose data.



A warning describes an action that could cause you physical harm. Follow the guidelines in this guide or on the unit itself when handling electrical equipment.

If You Need Help

If you are having trouble using Avid Xpress DV, you should:

1. Retry the action, carefully following the instructions given for that task. It is especially important to check each step of your workflow.
2. Check the release notes supplied with your Avid application for the latest information that might have become available *after* the hardcopy documentation was printed.
3. Check the documentation that came with your Avid application or your hardware for maintenance or hardware-related issues.
4. Visit the online Knowledge Center at www.avid.com/support. Online services are available 24 hours per day, 7 days per week. Search this online Knowledge Center to find answers, to view error messages, to access troubleshooting tips, to download updates, and to read/join online message-board discussions.
5. For Technical Support, please call 800-800-AVID (800-800-2843).

For Broadcast On-Air Sites and Call Letter Stations, call 800-NEWSDNG (800-639-7364).

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Simply e-mail your documentation comments to Avid Technology at
TechPubs@avid.com

Please include the title of the document, its part number, revision, and the specific section you are commenting on in all correspondence.

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