

# LEONARDO F. AVILA

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## EDUCATION

### **The University of Texas at Austin**

August 2002

B.S. Radio-Television-Film, *Concentration: Convergent Media*  
GPA 3.0384

## EXPERIENCE

### **The University of Texas at Austin**

Austin, TX

*Student Associate, Physics Department*

7/01 – 12/01

- Administered mail to faculty and staff.
- Enhanced interpersonal skills by interacting with faculty, staff and students.
- Developed interpersonal skills by interacting with students, faculty and corporate representatives.
- Delivered financial documents to their destinations.
- Purchased supplies for the office.

### **The University of Texas at Austin**

Austin, TX

*D.J., KVRX Student Radio*

6/01 – 12/01

- Maintained FCC program logs.
- Developed communication skills by being on the air 2 hours a week.
- Gained knowledge of day to day functions involved in running a radio station.

## SKILLS

*PC & Macintosh Experience:* Word, PowerPoint, Excel, GoLive, Photoshop, Sound Forge, Vegas, Dreamweaver

Cross-culturally aware, highly energetic

Possess strong time management skills and multi-tasking abilities under pressure

Proficient Spanish

## AFFILIATIONS

Latin American Organization

1/02 - Present

Student Government

8/00 – 5/01

Texas Union Council

8/00 – 5/01